

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
October 7, 2013
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Transportation Briefing by Mary Hynes, WMATA/NVTC Board Member
(Tab 08)(45 min)
- b. Health Insurance Briefing by Consultant *(Tab 09)(45 min)*
- c. Analysis of Morven Park Sidewalk CIP *(Tab 10)(30 min)*
- d. Tents in the B-1 District *(Tab 07)(20 min)*

2. Additions to Future Council Meetings (Tab A)

3. Information Memorandums

- a. Safety Blitz After Action Report *(Tab 11)*

4. Closed Session (30 min)

- a. None.

5. Council Invitations

Oct. 4 – Residential Finance Ribbon Cutting, 4 p.m., 21 Wirt Street SW, Suite 202

Oct. 6 – Pirate Alley: Commanding Task Force 151 off Somalia, 2 p.m., Thomas Balch Library

Oct. 10 – Pro-Fit Ribbon Cutting, 11 a.m., 34-B Catocin Circle (Virginia Village SC)

Oct. 15 – The Life Center Ribbon Cutting, 4 p.m., 134 Fort Evans Road, NE

Oct. 20 – Circle of Treason: A CIA Account of Traitor Aldrich Ames and the Men He Betrayed, 2 p.m., Thomas Balch Library

Oct. 27 – The Summer of '63 – The Civil Rights Movement in Danville, VA, 2 p.m., Thomas Balch Library

Nov. 1 – Smooch Studio, 4 p.m., 203-J Harrison Street, SE (Market Station)

Nov. 3 – Philadelphia Silversmiths and Related Artisans to 1862, 2 p.m., Thomas Balch Library

Nov. 10 – Loudoun History Awards, 2 p.m., Thomas Balch Library

Nov. 11 – Veteran's Day Ceremony, 10:15 a.m., Dodona Manor (217 Edwards Ferry Road, NE)

Nov. 16 – Rusty's Hair Salon Ribbon Cutting, 11 a.m., 1033 Edwards Ferry Road, NE (Battlefield Shopping Center)

Nov. 23 – 11th Annual Freeze Your Gizzard 5k and 1 mile Fun Run, 9 a.m., Ida Lee Park Event area

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

October 8, 2013

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
 2. INVOCATION: Council Member Dunn
 3. SALUTE TO THE FLAG: Vice Mayor Butler
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. Work Session Minutes of September 23, 2013
 - b. Regular Session Minutes of September 24, 2013
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. COPA Mural Presentation
 - b. Proclamation – Community Planning Month
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Initiating an Amendment to the Town Code regarding Boards and Commissions Compensation (*Tab 01*)

RESOLUTION

Initiating Amendments to the Town Code, Part Two, (Town Code), Chapter 2 Administration; Article V Boards and Commissions; Section 2-197 Compensation Relating to Withholding Forms

- b. Initiating an Amendment to the Zoning Ordinance regarding Lot Consolidations (*Tab 02*)

RESOLUTION

Initiating Amendments to the Leesburg Zoning Ordinance and the Subdivision and Land Development Regulations to Simplify the Process for Consolidating Multiple Lots into a Single Lot

- c. Authorizing Purchase of a Replacement Vehicle for Cleaning Sewer Lines (Tab 03)

MOTION

Authorizing Purchase of a Replacement Vehicle for Cleaning Sewer Lines

- d. Making an Appointment to the Economic Development Commission (Wright)(Tab 04)

RESOLUTION

Making an Appointment to the Economic Development Commission

- e. Support for the Loudoun County Marine Corps League National Toys for Tots Campaign (Tab 05)

RESOLUTION

Town Council Recognizes and Supports the Loudoun County Detachment of the Marine Corps League on the National Toys for Tots Campaign

10. PUBLIC HEARINGS

- a. None.

11. RESOLUTIONS AND MOTIONS

- a. Downtown Improvements (Tab 06)(90 min)

MOTION

I move to rescind Motion 2013-025 of May 14, 2013, Plan A (King Street Design), and Motion 2013-035 of July 9, 2013 that amended the Downtown Improvements Project as it relates to King Street in the vicinity of Lightfoot restaurant in order to create an area of passenger loading, per the drawing labeled as Plan A, Version 5

- b. Initiating an Amendment to the Leesburg Zoning Ordinance regarding Tents in the B-1 (Tab 07)(20 min)

RESOLUTION

Initiating Amendments to Section 9.4 of the Leesburg Zoning Ordinance to Permit Tents as Temporary Structures Accessory to Restaurants in the B-1 Zoning District

- c. Loudoun Street Mural (No material)(20 min)

MOTION

I move to approve the selection of the Artist Garcia for the Mural on the wall of the parking garage pursuant to the conditions as previously set by Council by Motion 2013-026 dated June 11, 2013

12. ORDINANCES
 - a. None.
13. UNFINISHED BUSINESS
14. NEW BUSINESS
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
 - a. None.
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.